



CMBES/SCGB

Canadian Medical & Biological Engineering Society Awards and Special Memberships

2017 AWARDS NOMINATION INFORMATION AND INSTRUCTIONS

*Nomination deadline is midnight 28 February 2017
Awards and Special Memberships will be conferred at CMBEC40.*

Instructions for Nominators

1. Identify a CMBES member to nominate for an Award or Special Membership. Awards criteria are posted on the CMBES Awards page:
http://www.cmbes.ca/index.php?option=com_content&view=article&id=63&Itemid=170
2. Each nominee must have a primary nominator and a seconder. Nominations are submitted via the links on the CMBES Awards page ([Primary nominator's form](#) and [Seconder's form](#)).
3. Complete the nomination form in its entirety. The information required is indicated below in the check lists. You may also submit a curriculum vitae (CV) for your nominee. Include a 500-word citation which describes why you feel the nominee is deserving of the award or special membership. In the citation describe the importance and impact of the nominee's accomplishments within the field of Biomedical Engineering, Clinical Engineering, or Biomedical Technology.
4. Except in the case of Honorary Member, the nominee must be a member in good standing of the CMBES. Honorary Membership will be conferred on a non-member who has made significant contributions to the Society, or has performed meritorious service for the Society.
5. When the nomination form is complete, click on Submit at the bottom of the page. The nomination will be forwarded to the CMBES Awards Committee for review and recommendation to the CMBES Executive. You will receive an e-mail confirming receipt of your nomination, and you will be informed of the decision of the Awards Committee and the CMBES Executive.

Nomination Check List – Primary Nominator

Have you:

- Selected an award / special membership category?
- Included your information, including contact information, as primary nominator?
- Included the nominee's information, including present position, contact information, and date joined CMBES?
- Included the nominee's educational and work history, or a current CV?
- Described how you know the nominee and for how long?
- Provided a citation detailing why the nominee should receive the award?

Nomination Check List – Seconder

Have you:

- Selected an award / special membership category?
- Included your information, including contact information, as seconder?
- Included the name of the nominee, how you know the nominee and for how long?
- Provided a citation detailing why the nominee should receive the award?